

MASTER CLIENT SERVICES AGREEMENT

PROFESSIONAL COLLEGE ADMISSIONS CONSULTING SERVICES CONTRACT

Prepared for the Professional Advisory Practice of

**Dr. Nathan Hurwitz – College Admissions Consultant, Hurwitz Consulting, Limited
Liability Company**

A Limited Liability Company Organized Under the Laws of the Commonwealth of Pennsylvania

CONTRACT INFORMATION PAGE

Consultant Entity

Dr. Nathan Hurwitz – College Admissions Consultant, Hurwitz Consulting, Limited Liability
Company

Principal Advisor

Dr. Nathan Hurwitz

Student Applicant

Parent or Legal Guardian

Contract Effective Date

Consulting Engagement Period

LEGAL NOTICE TO CLIENT

This Master Client Services Agreement constitutes a legally binding agreement governing the professional advisory relationship between the Consultant and the Client.

The Client is encouraged to read this Agreement in its entirety prior to execution and to consult independent legal counsel if the Client desires clarification regarding the legal implications of any provision contained herein.

Execution of this Agreement constitutes full acceptance of all contractual obligations and conditions contained herein.

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ARTICLE I

RECITALS

This Master Client Services Agreement is entered into by and between **Dr. Nathan Hurwitz – College Admissions Consultant, Limited Liability Company**, hereinafter referred to as the “Consultant,” and the undersigned **Student Applicant together with the Student’s Parent or Legal Guardian**, hereinafter collectively referred to as the “Client.”

WHEREAS the Consultant is engaged in the professional provision of advisory services relating to the preparation of college applications and strategic planning associated with the college admissions process;

WHEREAS the Client desires to retain the Consultant to provide such professional advisory services;

WHEREAS the parties desire to establish the terms governing the provision of such services and the responsibilities of each party;

NOW, THEREFORE, in consideration of the mutual promises and obligations contained herein, the parties agree as follows.

ARTICLE II

DEFINITIONS

For purposes of this Agreement, the following definitions shall apply throughout the Agreement.

Consultant

The term “Consultant” shall mean Dr. Nathan Hurwitz – College Admissions Consultant, Limited Liability Company, including its owner, employees, agents, associates, independent contractors, subcontractors, advisors, or specialists acting under the authority or supervision of the Consultant.

Client

The term “Client” shall collectively refer to the Student Applicant and any Parent or Legal Guardian responsible for payment of consulting fees or participation in the consulting engagement.

Student

The term “Student” shall refer specifically to the applicant who is seeking admission to one or more institutions of higher education and who is the primary beneficiary of the consulting services provided.

Consulting Services

The term “Consulting Services” shall refer to professional advisory services provided by the Consultant relating to the preparation of college applications, admissions strategy development, essay development guidance, interview preparation, and other related matters.

Application Materials

The term “Application Materials” shall include all written, electronic, artistic, recorded, or digital submissions that may be required by colleges and universities as part of the admissions process.

Such materials may include personal statements, supplemental essays, short answer responses, activity lists, resumes, portfolios, recordings, recommendation requests, and application forms.

ARTICLE III

NATURE AND PURPOSE OF CONSULTING SERVICES

The purpose of the consulting engagement is to provide strategic guidance intended to assist the Student in preparing competitive applications to colleges and universities.

The Consultant provides professional advisory services based upon knowledge of higher education admissions practices and experience working with students applying to institutions of higher education.

The Consultant does not provide legal representation, psychological counseling, financial planning, or academic instruction beyond the scope of admissions consulting unless expressly stated in a separate written agreement.

The Consultant’s role is advisory and educational in nature.

ARTICLE IV

SCOPE OF PROFESSIONAL ADVISORY SERVICES

The consulting services provided under this Agreement may include, but shall not necessarily be limited to, the following categories of professional assistance.

Admissions Strategy Development

The Consultant may provide strategic guidance regarding the overall positioning of the Student’s academic and extracurricular profile in preparation for the college admissions process.

College List Development

The Consultant may assist the Student in identifying institutions that represent appropriate academic, social, geographic, and institutional fit based upon available information concerning the Student's academic record, interests, and goals.

Application Planning

The Consultant may assist in the development of an organized timeline for completing admissions requirements, including essay drafting schedules and application submission deadlines.

Essay Development Guidance

The Consultant may provide brainstorming assistance, structural advice, editorial observations, and narrative guidance relating to personal statements and supplemental essays.

Interview Preparation

The Consultant may assist the Student in preparing for admissions interviews by providing guidance regarding interview format, common interview questions, and strategies for presenting experiences effectively.

ARTICLE V

PROFESSIONAL INDEPENDENCE OF EDUCATIONAL INSTITUTIONS

The Client acknowledges that colleges and universities are independent institutions that exercise full authority over their own admissions decisions.

The Consultant has no authority to influence admissions committees, admissions officers, or institutional decision-making processes.

The Consultant does not represent any college or university and does not act as an intermediary capable of securing admission to any institution.

All admissions decisions are made exclusively by the institutions to which the Student applies.

ARTICLE VI

ADMISSIONS RISK DISCLOSURE

The Client acknowledges that the college admissions process is highly competitive and involves numerous factors beyond the Consultant's control.

Admissions decisions may be influenced by factors including but not limited to:

- academic performance
- standardized examination scores
- extracurricular achievements
- letters of recommendation
- institutional priorities
- geographic distribution considerations
- demographic representation objectives
- program capacity limitations
- financial aid resources.

The Consultant cannot predict how admissions committees will evaluate the Student's application relative to other applicants.

ARTICLE VII

ABSENCE OF GUARANTEE OF ADMISSION

The Client acknowledges and agrees that the Consultant makes no guarantee regarding admission outcomes.

Specifically, the Consultant does not guarantee:

- admission to any particular institution
- admission to selective or highly selective universities
- admission to scholarship programs
- admission to honors colleges
- admission to performing arts programs.

Admissions decisions are made solely by the institutions themselves.

ARTICLE VIII

RESPONSIBILITIES OF THE STUDENT

The Student agrees to fulfill the following responsibilities during the consulting engagement.

The Student shall write all essays personally and shall ensure that all application materials reflect the Student's authentic voice and experiences.

The Student shall provide accurate information concerning academic history, extracurricular involvement, awards, employment, and personal experiences.

The Student shall attend consulting sessions punctually and shall make reasonable efforts to complete assignments within agreed timeframes.

The Student shall submit application materials to institutions according to established deadlines.

ARTICLE IX

RESPONSIBILITIES OF THE PARENT OR GUARDIAN

The Parent or Legal Guardian agrees to support the Student's participation in the consulting engagement.

Such support may include assistance with scheduling, logistical coordination, and payment of consulting fees.

The Parent or Guardian shall respect the Student's role as the primary author of application essays and shall not substantially compose or rewrite such materials.

ARTICLE X

PROFESSIONAL STANDARDS OF COMMUNICATION

The parties agree to maintain respectful and constructive communication throughout the consulting engagement.

Communication between the Consultant and the Client may occur through scheduled meetings, electronic mail correspondence, and written commentary on application materials.

The Consultant shall make reasonable efforts to respond to communications in a timely manner.

ARTICLE XI

STRUCTURE OF CONSULTING SESSIONS

Consulting sessions may be conducted through video conferencing platforms or other mutually agreed methods.

During such sessions the Consultant may review application progress, discuss strategic considerations, provide essay feedback, and assist the Student in planning subsequent steps in the admissions process.

The Client acknowledges that consulting sessions are intended to provide strategic guidance rather than guarantee outcomes.

ARTICLE XII

CONFIDENTIALITY AND PROTECTION OF STUDENT INFORMATION

The Consultant shall maintain the confidentiality of information provided by the Client to the extent reasonably practicable.

Confidential information may include academic records, essays, personal statements, recommendation letters, and personal background information.

Such information shall not be disclosed to third parties without the Client's consent except where disclosure is required by law.

MASTER CLIENT SERVICES AGREEMENT

PROFESSIONAL COLLEGE ADMISSIONS CONSULTING SERVICES CONTRACT

PART II — OPERATIONAL POLICIES, INTELLECTUAL PROPERTY, AND AUTHORSHIP INTEGRITY

ARTICLE XIII

INTELLECTUAL PROPERTY RIGHTS AND PROTECTION OF CONSULTING FRAMEWORKS

The Client acknowledges that the Consultant has developed, through substantial professional effort and experience, certain proprietary methodologies, consulting frameworks, educational materials, planning systems, templates, worksheets, analytical processes, and written guidance used in the course of providing admissions consulting services.

Such materials may include, without limitation:

- strategic planning frameworks relating to admissions positioning;
- structured planning timelines for the preparation of college applications;
- essay development methodologies;
- written prompts, questionnaires, and reflection exercises designed to assist students in identifying themes for application essays;
- templates for the organization of extracurricular activities and achievements;
- analytical frameworks used to evaluate the competitiveness of potential college lists.

All such materials shall remain the exclusive intellectual property of the Consultant.

The Client receives only a limited, nontransferable, nonexclusive license to use such materials solely for the purpose of participating in the consulting services provided under this Agreement.

The Client shall not reproduce, distribute, publish, share, sell, license, sublicense, or otherwise disseminate such materials to third parties without the prior written consent of the Consultant.

The Client further agrees that no part of the Consultant's intellectual property may be incorporated into any competing consulting service or commercial product.

This provision shall survive the termination of the consulting relationship.

ARTICLE XIV

PROHIBITION AGAINST MISREPRESENTATION OR FABRICATION

The Student and Parent acknowledge that all application materials submitted to educational institutions must be truthful and accurate representations of the Student's experiences and accomplishments.

The Student agrees not to include fabricated, exaggerated, misleading, or materially incomplete representations in any application materials.

The Student further agrees not to fabricate personal hardships, leadership roles, awards, employment history, research experience, volunteer activities, or other achievements.

The Parent or Guardian agrees not to encourage or direct the Student to engage in any form of misrepresentation.

The Consultant shall not be responsible for consequences arising from any misrepresentation made by the Student or Parent.

ARTICLE XV

STUDENT ESSAY AUTHORSHIP CERTIFICATION

The Student expressly affirms and certifies that all admissions essays submitted to institutions of higher education shall be authored primarily by the Student.

The Consultant may provide guidance relating to brainstorming, structural organization, narrative development, grammar, clarity, and style.

However, the Consultant shall not author essays on behalf of the Student.

The Student further certifies that essays shall not be written by any parent, guardian, friend, tutor, artificial intelligence system, or other third party.

The Student understands that many educational institutions consider essay authorship to be a matter of academic integrity.

The Student acknowledges that submission of essays written by others may result in disciplinary consequences including denial of admission or rescission of admission offers.

ARTICLE XVI

CONSULTANT EDITORIAL ROLE

The Consultant's editorial role is limited to providing professional observations regarding clarity, coherence, narrative strength, organization, and grammar.

The Consultant may suggest revisions or areas for improvement but shall not replace the Student's authentic voice.

The Student shall retain final responsibility for the content and wording of all application essays.

The Consultant shall not be liable for the subjective evaluation of essays by admissions committees.

ARTICLE XVII

ADMISSIONS TIMELINE MANAGEMENT

The Consultant may assist the Client in establishing a timeline for the completion of application tasks.

Such timeline may include deadlines for essay drafts, application form completion, and submission of supporting materials.

However, the Student remains responsible for ensuring that all application materials are submitted to institutions by applicable deadlines.

The Consultant shall not be responsible for missed deadlines caused by:

failure of the Student to complete assignments on time;
technical failures of application platforms;
errors made by school personnel responsible for transcripts or recommendations;
delays in standardized testing score reporting.

ARTICLE XVIII

USE OF TECHNOLOGY AND DIGITAL PLATFORMS

The Client acknowledges that the consulting process may involve the use of digital communication platforms, document sharing systems, video conferencing platforms, and other technology services operated by third parties.

The Consultant shall make reasonable efforts to utilize secure platforms; however, the Consultant does not control the internal security practices of such third-party providers.

The Consultant shall not be liable for technological failures, interruptions of service, data transmission errors, or cybersecurity incidents affecting third-party systems.

ARTICLE XIX

SESSION RECORDING AND DOCUMENTATION

The Client acknowledges that consulting sessions may be recorded for the purpose of documentation, quality assurance, or review by the Student.

Any recordings created by the Consultant shall remain the property of the Consultant.

Such recordings shall not be distributed to third parties without the consent of the Consultant.

The Client agrees not to record consulting sessions independently without the prior consent of the Consultant.

ARTICLE XX

DOCUMENT RETENTION AND FILE MANAGEMENT

The Consultant may maintain records relating to consulting services provided under this Agreement.

Such records may include written communications, application drafts, session notes, and other materials created during the consulting engagement.

The Consultant may retain such records for administrative purposes including quality assurance, internal review, and legal protection.

The Consultant shall not be obligated to maintain records indefinitely.

The Client is responsible for retaining copies of final application materials submitted to institutions.

ARTICLE XXI

NON-CIRCUMVENTION AND NON-SOLICITATION

The Client acknowledges that the Consultant may introduce the Client to third-party professionals such as tutors, portfolio advisors, standardized testing specialists, or other consultants.

The Client agrees not to circumvent the Consultant by engaging such individuals independently for services outside the Consultant's business relationship for a period of three years following the termination of the consulting engagement.

The Client further agrees not to solicit employees or contractors of the Consultant for independent consulting relationships.

ARTICLE XXII

CLIENT CONDUCT AND PROFESSIONAL BOUNDARIES

The Client agrees to maintain respectful and professional conduct throughout the consulting engagement.

The Consultant reserves the right to terminate the consulting relationship if the Client engages in behavior that is abusive, threatening, disruptive, or unethical.

Examples of prohibited conduct include:

harassment of the Consultant or staff;
pressure to fabricate application materials;
repeated disregard of professional boundaries.

Termination under this provision shall not entitle the Client to a refund for services already rendered.

ARTICLE XXIII

PAYMENT AUTHORIZATION

The Client agrees to pay consulting fees according to the pricing structure communicated by the Consultant.

Payment may be made through electronic payment platforms, credit card, or other approved methods.

The Client authorizes the Consultant to charge agreed-upon fees according to the payment schedule established at the beginning of the consulting engagement.

ARTICLE XXIV

LATE PAYMENT AND COLLECTION COSTS

If payment is not received within the time period specified in the payment schedule, the Consultant may suspend consulting services until payment is received.

The Client shall be responsible for any costs incurred by the Consultant in collecting unpaid fees, including reasonable legal fees where permitted by law.

ARTICLE XXV

PAYMENT DISPUTES AND CHARGEBACK PROTECTION

The Client acknowledges that consulting services involve the investment of professional time and expertise that cannot be returned once provided.

The Client agrees not to initiate credit card chargebacks or payment disputes based solely on dissatisfaction with admissions outcomes.

If the Client initiates a payment dispute in violation of this Agreement, the Client shall be responsible for reimbursing the Consultant for any associated administrative costs, banking fees, and legal expenses incurred in resolving the dispute.

END OF PART II

MASTER CLIENT SERVICES AGREEMENT

PROFESSIONAL COLLEGE ADMISSIONS CONSULTING SERVICES CONTRACT

PART III — LIABILITY LIMITATIONS, INDEMNIFICATION, AND ADMISSIONS RISK DISCLOSURES

ARTICLE XXVI

PROFESSIONAL SERVICES LIABILITY WAIVER

The Client acknowledges that the consulting services provided under this Agreement constitute professional advisory services intended to assist the Student in navigating the college admissions process.

The Consultant's services consist of strategic guidance, organizational planning, and educational coaching intended to improve the quality and effectiveness of the Student's college applications.

The Client acknowledges and agrees that the Consultant does not possess authority to make admissions decisions, influence admissions committees, or secure admission to any educational institution.

The Client further acknowledges that admissions committees operate independently and that admissions decisions involve numerous factors beyond the Consultant's knowledge or control.

Accordingly, the Client hereby knowingly and voluntarily waives any claim against the Consultant based solely upon dissatisfaction with admissions outcomes, scholarship outcomes, waitlist decisions, or financial aid determinations made by institutions of higher education.

ARTICLE XXVII

LIMITATION OF LIABILITY

To the fullest extent permitted by applicable law, the Consultant's liability arising out of or relating to this Agreement shall be limited to the total amount of consulting fees actually paid by the Client to the Consultant during the consulting engagement.

Under no circumstances shall the Consultant be liable for any indirect, incidental, consequential, special, or punitive damages.

Such damages may include but are not limited to:

loss of educational opportunity;
emotional distress;
reputational harm;
lost scholarship opportunities;
travel expenses related to college visits;
application fees paid to institutions.

The Client acknowledges that the limitation of liability contained in this Article constitutes an essential component of the consideration exchanged between the parties.

ARTICLE XXVIII

INDEMNIFICATION AND HOLD HARMLESS OBLIGATION

The Client agrees to indemnify, defend, and hold harmless the Consultant from and against any claims, demands, liabilities, damages, losses, costs, and expenses arising from or related to any of the following circumstances:

the submission of inaccurate or misleading information by the Student or Parent in application materials;

any claim made by an educational institution alleging that application materials submitted by the Student contained fabricated or plagiarized content;

any dispute arising between the Student and Parent relating to admissions decisions;

any allegation by a third party that the Consultant improperly influenced or attempted to influence admissions decisions.

The Client further agrees to reimburse the Consultant for any reasonable legal fees and expenses incurred in defending against such claims.

ARTICLE XXIX

COMPREHENSIVE ADMISSIONS PROCESS RISK DISCLOSURE

The Client acknowledges that the admissions process at colleges and universities is inherently competitive, discretionary, and unpredictable.

Admissions committees may evaluate applicants according to a wide range of factors including academic performance, standardized test scores, extracurricular activities, leadership roles, essays, letters of recommendation, and institutional priorities.

Institutions may also consider factors that are not publicly disclosed, including enrollment management goals, demographic balancing considerations, geographic representation, financial aid constraints, and program capacity limitations.

The Consultant has no ability to predict how admissions committees will evaluate any particular application.

The Client acknowledges that even highly qualified applicants may be denied admission to selective institutions.

The Client further acknowledges that institutional priorities may change from year to year and that such changes may affect admissions outcomes.

ARTICLE XXX

RISK DISCLOSURE RELATING TO ESSAYS AND SUBJECTIVE EVALUATION

The Client acknowledges that admissions essays constitute subjective components of college applications.

Admissions officers may interpret essays differently based upon individual perspectives and institutional priorities.

An essay that is perceived as compelling by one admissions reader may be viewed differently by another.

The Consultant may provide guidance regarding narrative clarity, structure, and authenticity, but the Consultant cannot control how admissions committees will interpret such essays.

ARTICLE XXXI

RISK DISCLOSURE RELATING TO THIRD PARTIES

The Client acknowledges that the college admissions process often involves participation by third parties including teachers, school counselors, standardized testing agencies, audition panels, portfolio reviewers, and institutional staff.

The Consultant does not control the actions or decisions of such third parties.

The Consultant shall not be responsible for delays, errors, omissions, or professional judgments made by such individuals or organizations.

ARTICLE XXXII

ASSUMPTION OF RISK

The Client acknowledges that participation in the college admissions process involves inherent risks, including but not limited to denial of admission to institutions selected by the Student.

By engaging the Consultant's services, the Client knowingly assumes the risks associated with the admissions process and acknowledges that no consultant can eliminate such risks.

ARTICLE XXXIII

CONSULTANT RIGHT TO WITHDRAW FOR ETHICAL CAUSE

The Consultant reserves the right to suspend or terminate consulting services if the Consultant determines that the Client has requested or attempted to engage in conduct that is unethical, fraudulent, or inconsistent with the professional standards of the Consultant.

Such conduct may include requests to fabricate achievements, misrepresent personal experiences, or submit essays authored by third parties.

If the Consultant terminates services under this provision, the Client shall not be entitled to a refund for services already rendered.

ARTICLE XXXIV

FORCE MAJEURE

The Consultant shall not be liable for delays or inability to perform consulting services resulting from events beyond the Consultant's reasonable control.

Such events may include natural disasters, power outages, internet service disruptions, public health emergencies, governmental restrictions, or other unforeseen circumstances.

The Consultant shall make reasonable efforts to resume services once such conditions have been resolved.

ARTICLE XXXV

GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

Any dispute arising under this Agreement shall be resolved according to the legal procedures specified in this Agreement.

ARTICLE XXXVI

DISPUTE RESOLUTION AND BINDING ARBITRATION

The parties agree that any dispute arising out of or relating to this Agreement shall be resolved through binding arbitration conducted within the Commonwealth of Pennsylvania.

The arbitration shall be administered by a recognized arbitration organization and shall be conducted before a single arbitrator.

The decision of the arbitrator shall be final and binding upon the parties.

Judgment upon the arbitration award may be entered in any court having jurisdiction.

ARTICLE XXXVII

ATTORNEY FEES

In the event of any dispute arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees and costs incurred in connection with the dispute.

ARTICLE XXXVIII

SEVERABILITY

If any provision of this Agreement is determined to be invalid or unenforceable by a court or arbitrator of competent jurisdiction, the remaining provisions shall remain in full force and effect.

ARTICLE XXXIX

ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter herein.

No prior oral or written statements shall modify the terms of this Agreement.

ARTICLE XL

MODIFICATION OF AGREEMENT

This Agreement may be modified only by a written document signed by both the Consultant and the Client.

END OF PART III

MASTER CLIENT SERVICES AGREEMENT

PROFESSIONAL COLLEGE ADMISSIONS CONSULTING SERVICES CONTRACT

PART IV — COMMUNICATION PROTOCOLS, ETHICAL STANDARDS, DATA PRACTICES, AND CONTRACT GOVERNANCE

ARTICLE XLI

PARENT–STUDENT–CONSULTANT COMMUNICATION CHARTER

The parties acknowledge that effective collaboration among the Student, the Parent or Guardian, and the Consultant is essential to the success of the consulting engagement.

The purpose of this Article is to establish clear expectations regarding communication, participation, and professional boundaries.

The Student shall remain the primary participant in substantive work relating to the preparation of application materials.

The Parent or Guardian may assist with scheduling, logistical coordination, and financial responsibilities but shall not assume authorship of application essays or other materials intended to represent the Student's voice.

The Consultant shall provide professional advice and guidance based upon experience and professional judgment.

The parties agree that the consulting engagement shall operate according to the following principles:

the Student shall maintain active participation in all substantive aspects of the admissions preparation process;

the Parent or Guardian shall support the Student's progress while respecting the Student's authorship and independence;

the Consultant shall provide strategic advice while maintaining professional boundaries and independence of judgment.

ARTICLE XLII

COMMUNICATION CHANNELS AND RESPONSE EXPECTATIONS

Communication between the Consultant and the Client may occur through electronic mail correspondence, scheduled video conference meetings, shared document platforms, or other mutually agreed communication channels.

The Consultant shall make reasonable efforts to respond to communications within a commercially reasonable period of time.

The Client acknowledges that the Consultant may be serving multiple clients simultaneously and that response times may vary depending upon workload and scheduling demands.

The Client agrees that nonurgent communications shall not be treated as emergencies solely because the Client delayed action.

ARTICLE XLIII

CONSULTANT PROFESSIONAL BOUNDARIES

The Client acknowledges that the Consultant provides professional advisory services and does not serve as a family counselor, therapist, mediator of family disputes, or disciplinarian.

The Consultant may decline to participate in communications that involve unrelated family disagreements or conflicts not directly related to the admissions consulting engagement.

The Consultant reserves the right to require that strategic decisions be discussed during scheduled meetings rather than through fragmented or informal communications.

ARTICLE XLIV

CLIENT CONDUCT REQUIREMENTS

The Client agrees to conduct all communications with the Consultant in a respectful and professional manner.

The following conduct is prohibited:

harassment, intimidation, or threatening communications;

demands that the Consultant fabricate or misrepresent application information;

repeated disregard of professional boundaries established by the Consultant;

abusive or hostile language directed toward the Consultant or any personnel associated with the consulting practice.

The Consultant reserves the right to suspend or terminate consulting services if such conduct occurs.

ARTICLE XLV

USE OF ARTIFICIAL INTELLIGENCE TECHNOLOGY IN APPLICATION PREPARATION

The Client acknowledges that the availability of artificial intelligence tools has created new considerations regarding the preparation of written materials submitted to educational institutions.

The Student agrees that the use of artificial intelligence technology shall not replace the Student's authentic voice, personal experiences, and individual reflection.

Artificial intelligence tools may be used only as brainstorming aids and shall not be used to generate essays that do not represent the Student's genuine ideas and experiences.

The Student remains responsible for ensuring that all written materials submitted to educational institutions reflect the Student's authentic authorship.

The Consultant shall not be responsible for institutional consequences arising from misuse of artificial intelligence tools by the Student or Parent.

ARTICLE XLVI

DATA PRIVACY AND INFORMATION SECURITY

The Consultant shall take reasonable measures to protect the confidentiality of client information stored in electronic or physical form.

The Consultant may utilize secure document storage systems and password-protected communication platforms when handling sensitive information.

The Client acknowledges that no electronic system can guarantee absolute security and that the Consultant shall not be liable for unauthorized access to information resulting from cybersecurity incidents affecting third-party platforms.

ARTICLE XLVII

DOCUMENT RETENTION POLICY

The Consultant may maintain records relating to consulting services for administrative, quality assurance, and legal purposes.

Such records may include written communications, session notes, application drafts, and other materials created during the consulting engagement.

The Consultant may retain such records for a reasonable period of time following completion of the consulting engagement.

The Client acknowledges that the Consultant is not obligated to maintain records indefinitely.

The Client remains responsible for retaining copies of all final application materials submitted to institutions.

ARTICLE XLVIII

CONSULTANT RIGHT TO MODIFY CONSULTING PRACTICES

The Consultant reserves the right to make reasonable modifications to operational procedures relating to scheduling, communication platforms, document sharing systems, and administrative processes.

Such modifications shall not materially alter the essential services described in this Agreement.

ARTICLE XLIX

ELECTRONIC SIGNATURES AND DIGITAL EXECUTION

The parties agree that electronic signatures shall be deemed legally binding and enforceable to the same extent as handwritten signatures.

Electronic copies of executed agreements shall be considered valid and enforceable originals.

ARTICLE L

ACKNOWLEDGEMENT OF CONTRACTUAL UNDERSTANDING

By executing this Agreement, the Client affirms that the Client has read the Agreement in its entirety and understands the rights, responsibilities, and limitations contained herein.

The Client acknowledges that the Client has had the opportunity to seek independent legal advice before signing this Agreement.

ARTICLE LI

CONSULTING PROGRAM DESCRIPTION

The consulting services provided under this Agreement shall be described in greater detail in the accompanying schedules and exhibits.

Such schedules may specify the nature of the consulting program, payment terms, communication procedures, and additional policies governing the consulting engagement.

ARTICLE LII

INCORPORATION OF SCHEDULES AND EXHIBITS

All schedules and exhibits attached to this Agreement are incorporated into and made part of the Agreement.

In the event of any conflict between the provisions of the main Agreement and the provisions of any schedule or exhibit, the provisions of the main Agreement shall govern unless otherwise expressly stated.

ARTICLE LIII

CONTRACT EXECUTION

This Agreement shall become effective upon execution by the Consultant and the Client.

Execution may occur through handwritten signatures or legally recognized electronic signature systems.

SIGNATURE PAGE

Student Name

Student Signature

Date

Parent or Guardian Name

Parent or Guardian Signature

Date

Consultant
Dr. Nathan Hurwitz
College Admissions Consultant, Limited Liability Company

Signature

Date

EXHIBITS AND SCHEDULES

- Schedule A — Consulting Program Description
- Schedule B — Payment Terms and Fee Structure
- Schedule C — Communication Policy and Scheduling Guidelines
- Schedule D — Essay Development Standards and Authorship Guidelines
- Schedule E — Privacy and Data Protection Practices
- Schedule F — Comprehensive Admissions Risk Disclosure
- Schedule G — Student Essay Authorship Certification
- Schedule H — Parent–Student–Consultant Communication Charter