

# COMPREHENSIVE SERVICE PACKAGE PACKET

## PROFESSIONAL COLLEGE ADMISSIONS CONSULTING PROGRAM

Prepared for the consulting practice of

**Dr. Nathan Hurwitz – College Admissions Consultant, Limited Liability Company**  
A Limited Liability Company Organized Under the Laws of the Commonwealth of Pennsylvania

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## CLIENT INFORMATION PAGE

Student Applicant

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Parent or Legal Guardian

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Consultant

Dr. Nathan Hurwitz – College Admissions Consultant, Limited Liability Company

Effective Date of Engagement

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Consulting Program

Comprehensive Admissions Consulting Program

Consulting Term

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## NOTICE TO CLIENT

This Comprehensive Service Package Packet constitutes a legal and operational framework governing the consulting relationship between the Consultant and the Client.

The provisions contained within this packet describe the structure of the comprehensive admissions consulting program, the scope of services to be provided, the responsibilities of the Client, and the limitations applicable to the consulting engagement.

The Client is strongly encouraged to review this document carefully in its entirety prior to executing the agreements contained herein.

Execution of the agreements contained within this packet constitutes acceptance of the terms and conditions governing the consulting relationship.

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Additional sections appear in subsequent portions of this packet.

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## **SECTION I**

# **PURPOSE OF THE COMPREHENSIVE CONSULTING PROGRAM**

The Comprehensive Admissions Consulting Program is designed to provide structured professional guidance to students preparing applications to institutions of higher education.

The purpose of the program is to assist the Student in developing a thoughtful, organized, and authentic presentation of the Student's academic achievements, extracurricular activities, intellectual interests, and personal experiences.

The consulting program is intended to help the Student navigate the complex admissions process while maintaining academic integrity and personal authenticity.

The Consultant provides strategic guidance and editorial observations based upon experience working with students preparing competitive college applications.

The Student remains responsible for the content and accuracy of all materials submitted to educational institutions.

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## **SECTION II**

# **DEFINITIONS AND INTERPRETATION**

For purposes of this Service Package Packet, the following definitions shall apply.

### **Consultant**

The term **Consultant** shall refer to Dr. Nathan Hurwitz – College Admissions Consultant, Limited Liability Company, including any employees, associates, or contractors operating under the authority of the Consultant.

### **Client**

The term **Client** shall refer collectively to the Student Applicant and the Student's Parent or Legal Guardian responsible for payment and participation in the consulting engagement.

### **Student**

The term **Student** shall refer to the individual applicant seeking admission to institutions of higher education.

### **Consulting Program**

The term **Consulting Program** shall refer to the Comprehensive Admissions Consulting Program described in this document.

### **Application Materials**

The term **Application Materials** shall include essays, activity descriptions, personal statements, portfolios, interview responses, and any other materials submitted to educational institutions as part of the admissions process.

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## **SECTION III**

### **NATURE OF THE CONSULTING RELATIONSHIP**

The consulting relationship established by this Agreement is a professional advisory relationship.

The Consultant provides strategic guidance relating to admissions planning and application preparation.

The Consultant does not represent any college or university and does not participate in admissions committee deliberations.

The Consultant cannot influence admissions decisions.

The Consultant's role is limited to assisting the Student in preparing thoughtful and authentic application materials.

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## **SECTION IV**

### **SCOPE OF THE COMPREHENSIVE CONSULTING PROGRAM**

The Comprehensive Consulting Program may include the following services:

strategic admissions planning;

development of a balanced and realistic college list;

guidance regarding extracurricular narrative development;

brainstorming and revision of admissions essays;

review of application materials prior to submission;

interview preparation;

guidance regarding supplemental materials.

The exact services included in the program may vary depending upon the needs of the Student.

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## **SECTION V**

### **STRATEGIC ADMISSIONS PLANNING**

The consulting program begins with an initial strategic planning process designed to evaluate the Student's academic profile, extracurricular experiences, intellectual interests, and long-term goals.

The purpose of this process is to develop a thoughtful admissions strategy aligned with the Student's strengths and aspirations.

Strategic planning may include:

evaluation of academic transcript and coursework rigor;

review of standardized examination results where applicable;

discussion of extracurricular activities and leadership experiences;

identification of potential academic interests and intended fields of study.

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## **SECTION VI**

### **COLLEGE LIST DEVELOPMENT**

The Consultant may assist the Student in developing a list of institutions that are appropriate for the Student's academic profile and interests.

This list may include institutions categorized according to relative selectivity.

The purpose of this process is to ensure that the Student applies to a balanced set of institutions.

The final decision regarding which institutions to apply to remains the responsibility of the Student and Parent.

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## **SECTION VII**

### **APPLICATION NARRATIVE DEVELOPMENT**

The consulting process may include structured discussions designed to help the Student identify meaningful experiences that may serve as the foundation for application essays.

These discussions may explore themes relating to intellectual curiosity, leadership experiences, personal growth, and academic interests.

The Consultant may provide guidance regarding the development of narrative themes that help admissions officers understand the Student's character and motivations.

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## **SECTION VIII**

### **ESSAY DEVELOPMENT PROCESS**

The essay development process typically involves multiple stages.

These stages may include brainstorming discussions, outline development, drafting, revision, and final review.

The Consultant may provide written and verbal feedback regarding structure, clarity, tone, and organization.

However, the Student remains responsible for writing the essays.

The Consultant shall not author essays on behalf of the Student.

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## **SECTION IX**

# **EXTRACURRICULAR NARRATIVE DEVELOPMENT**

The Student's extracurricular experiences may represent an important component of the application.

The Consultant may assist the Student in identifying meaningful experiences and presenting them effectively within application materials.

The purpose of this process is to ensure that admissions officers understand the significance of the Student's extracurricular involvement.

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## **SECTION X**

# **APPLICATION COMPLETION SUPPORT**

The Consultant may provide guidance regarding the completion of application forms and supplemental questions.

The Student remains responsible for entering information into application platforms and submitting applications to institutions.

The Consultant shall not submit applications on behalf of the Student.

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## **SECTION XI**

# **ADMISSIONS INTERVIEW PREPARATION**

The Consultant may assist the Student in preparing for admissions interviews where applicable.

Interview preparation may include discussion of common interview questions and practice sessions designed to help the Student articulate interests and experiences clearly.

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## **SECTION XII**

### **SPECIALIZED PROGRAM GUIDANCE**

Students applying to specialized academic programs, performing arts programs, or competitive honors programs may require additional preparation.

The Consultant may provide guidance relating to the preparation of portfolios, auditions, or program-specific essays.

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## **SECTION XIII**

### **RESPONSIBILITIES OF THE STUDENT**

The Student acknowledges that the success of the admissions preparation process depends upon the Student's active participation in the consulting engagement.

The Student therefore agrees to fulfill the following responsibilities during the consulting engagement.

The Student shall participate actively in consulting sessions and engage thoughtfully in discussions relating to admissions strategy, personal narrative development, and application preparation.

The Student shall complete assignments, drafts, and other preparatory work within the timeframes established during the consulting process.

The Student shall provide truthful and accurate information regarding academic achievements, extracurricular activities, leadership roles, employment experiences, and volunteer activities.

The Student shall maintain ownership of the admissions process and shall take responsibility for completing application forms and submitting materials to institutions of higher education.

The Student shall respect the professional guidance provided by the Consultant while maintaining personal responsibility for the final content of application materials.

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## **SECTION XIV**

# **RESPONSIBILITIES OF THE PARENT OR LEGAL GUARDIAN**

The Parent or Legal Guardian acknowledges that the admissions preparation process requires cooperation among the Student, the Parent, and the Consultant.

The Parent or Legal Guardian agrees to provide support that enables the Student to participate effectively in the consulting engagement.

The Parent or Legal Guardian shall ensure that consulting fees are paid according to the payment schedule established for the consulting program.

The Parent or Legal Guardian shall encourage the Student to complete assignments and participate actively in the consulting process.

The Parent or Legal Guardian shall respect the Student's authorship of application essays and shall not substantially compose or rewrite such materials.

The Parent or Legal Guardian shall communicate respectfully with the Consultant and shall not request actions that would violate the ethical standards of the consulting practice.

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## **SECTION XV**

# **STUDENT ESSAY AUTHORSHIP CERTIFICATION**

The Student acknowledges that admissions essays are intended to represent the Student's personal voice, experiences, reflections, and intellectual development.

The Student therefore certifies that all essays submitted to institutions of higher education shall be authored primarily and substantially by the Student.

The Student further certifies that the following individuals or entities shall not write or substantially compose admissions essays on behalf of the Student:

any parent or legal guardian;

any tutor or writing coach;

any friend, relative, or peer;

any automated writing system or artificial intelligence program used to generate substantive essay content.

The Consultant may provide guidance regarding narrative clarity, structural organization, grammar, and stylistic improvement.

However, the Consultant shall not compose essays on behalf of the Student.

The Student acknowledges that submission of essays authored by another individual may violate institutional academic integrity policies.

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## **SECTION XVI**

### **LIMITATIONS OF CONSULTANT EDITORIAL ROLE**

The Client acknowledges that the Consultant's editorial role is limited to professional observations and constructive suggestions intended to improve the quality of written materials.

The Consultant may provide feedback regarding organization, clarity, grammar, tone, and narrative effectiveness.

However, the Consultant shall not substantially rewrite essays in a manner that replaces the Student's authentic voice.

The Student retains responsibility for the final wording and content of essays submitted to educational institutions.

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## **SECTION XVII**

# **PROHIBITION AGAINST MISREPRESENTATION**

The Student and Parent acknowledge that all application materials must represent truthful and accurate accounts of the Student's experiences and achievements.

The Student agrees not to fabricate, exaggerate, or misrepresent accomplishments including but not limited to:

academic honors;

leadership roles;

research experience;

employment history;

volunteer activities;

extracurricular involvement.

The Parent or Legal Guardian agrees not to encourage the Student to fabricate or exaggerate achievements for the purpose of improving admissions prospects.

The Consultant shall not be responsible for consequences resulting from misrepresentations made by the Student or Parent.

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## **SECTION XVIII**

### **CONSULTING TIMELINE STRUCTURE**

The consulting process typically follows a structured timeline designed to assist the Student in completing the various tasks required for preparing college applications.

The Consultant may assist the Student in establishing deadlines for brainstorming essays, drafting application materials, and completing application forms.

However, the Student remains responsible for ensuring that all application materials are submitted to institutions prior to the deadlines established by those institutions.

The Consultant shall not be responsible for missed deadlines resulting from the following circumstances:

delayed submission of drafts by the Student;

technical failures affecting application platforms;

delays in the submission of transcripts or recommendation letters by high school personnel;

delays in the transmission of standardized examination scores.

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## **SECTION XIX**

### **CONSULTANT INTELLECTUAL PROPERTY**

The Client acknowledges that the Consultant has developed proprietary consulting frameworks, instructional materials, planning systems, and written resources used in guiding students through the admissions preparation process.

These materials may include strategic planning frameworks, essay development methodologies, worksheets, templates, and written instructional guides.

Such materials remain the intellectual property of the Consultant.

The Client receives a limited license to use such materials solely for purposes related to the consulting engagement.

The Client shall not reproduce, distribute, publish, or sell such materials without the prior written consent of the Consultant.

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## **SECTION XX**

### **NON-CIRCUMVENTION AND NON-SOLICITATION**

The Client acknowledges that the Consultant may introduce the Client to third-party professionals such as tutors, portfolio advisors, standardized testing specialists, or other consultants.

The Client agrees not to circumvent the Consultant by engaging such individuals directly for services outside the Consultant's business relationship without prior consent.

This non-circumvention obligation shall remain in effect for a period of three years following termination of the consulting engagement.

The Client further agrees not to solicit employees or contractors of the Consultant for independent consulting arrangements.

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## **SECTION XXI**

### **SESSION RECORDING AND DOCUMENTATION**

The Client acknowledges that consulting sessions may be recorded for purposes including documentation, quality assurance, and review by the Student.

Any recordings created by the Consultant shall remain the property of the Consultant.

The Client agrees not to record consulting sessions independently without the prior consent of the Consultant.

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## **SECTION XXII**

### **TECHNOLOGY AND DIGITAL COMMUNICATION**

The consulting process may involve the use of digital communication platforms, document sharing systems, and video conferencing technology.

The Consultant shall make reasonable efforts to utilize secure platforms when communicating with the Client.

However, the Consultant does not control the internal security practices of third-party technology providers.

The Consultant shall not be liable for technological failures or cybersecurity incidents affecting such platforms.

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## **SECTION XXIII**

# **CLIENT CONDUCT AND PROFESSIONAL BOUNDARIES**

The Client agrees to maintain respectful and professional conduct throughout the consulting engagement.

The Consultant reserves the right to terminate the consulting relationship if the Client engages in behavior that is abusive, threatening, or unethical.

Examples of prohibited conduct include harassment directed toward the Consultant, repeated disregard for professional boundaries, or requests that the Consultant fabricate application materials.

Termination under this provision shall not entitle the Client to a refund for services already rendered.

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## **SECTION XXIV**

# **PAYMENT AUTHORIZATION**

The Client agrees to pay consulting fees according to the pricing structure communicated by the Consultant.

Payment may be made through credit card, electronic transfer, or other approved payment methods.

The Client authorizes the Consultant to charge agreed-upon fees according to the payment schedule established for the consulting program.

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## **SECTION XXV**

### **LATE PAYMENT POLICY**

If payment is not received within the time period specified in the payment schedule, the Consultant may suspend consulting services until payment is received.

The Client shall be responsible for any costs incurred by the Consultant in collecting unpaid fees.

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## **SECTION XXVI**

### **COMPREHENSIVE DISCLOSURE REGARDING THE NATURE OF COLLEGE ADMISSIONS**

The Client acknowledges that admission to institutions of higher education is a competitive and discretionary process conducted exclusively by the institutions to which the Student submits applications.

Admissions committees evaluate applicants using a wide range of criteria, which may include academic performance, standardized examination results, extracurricular activities, leadership experience, essays, letters of recommendation, interviews, institutional priorities, and other factors.

The Client understands that the internal deliberations of admissions committees are confidential and are not disclosed publicly.

The Consultant does not participate in the admissions deliberations of any college or university.

The Consultant therefore cannot predict how admissions committees will evaluate the Student's application relative to other applicants.

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## **SECTION XXVII**

### **DISCLOSURE REGARDING THE COMPETITIVE NATURE OF SELECTIVE ADMISSIONS**

The Client acknowledges that admission to selective colleges and universities is highly competitive.

Many institutions receive significantly more applications from qualified applicants than they have capacity to admit.

As a result, even students with strong academic records and significant extracurricular accomplishments may be denied admission.

The Consultant cannot eliminate the uncertainty associated with the admissions process.

The Consultant's role is limited to assisting the Student in preparing a thoughtful and authentic application.

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## **SECTION XXVIII**

### **DISCLOSURE REGARDING SUBJECTIVE EVALUATION OF APPLICATION MATERIALS**

The Client acknowledges that many components of college applications are evaluated subjectively by admissions officers.

Such components may include personal essays, short answer responses, portfolios, and interviews.

Admissions officers may interpret such materials differently based upon their individual perspectives and institutional priorities.

An essay that is perceived as compelling by one admissions reader may be interpreted differently by another.

The Consultant has no control over how admissions officers evaluate the subjective components of the Student's application.

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## **SECTION XXIX**

### **DISCLOSURE REGARDING THIRD-PARTY PARTICIPATION IN THE ADMISSIONS PROCESS**

The Client acknowledges that the college admissions process involves participation by individuals and institutions outside the control of the Consultant.

Such participants may include high school teachers responsible for writing recommendation letters, school counselors responsible for submitting transcripts, standardized testing organizations responsible for score reporting, and admissions officers responsible for evaluating applications.

The Consultant shall not be responsible for delays, errors, omissions, or professional judgments made by such third parties.

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## **SECTION XXX**

### **PROFESSIONAL SERVICES LIABILITY WAIVER**

The Client acknowledges that the Consultant provides professional advisory services intended to assist the Student in navigating the college admissions process.

The Consultant does not guarantee admission to any college or university.

The Consultant does not guarantee admission to selective institutions, honors programs, scholarship programs, or specialized academic programs.

The Client therefore agrees that the Consultant shall not be liable for the outcome of admissions decisions made by educational institutions.

The Client further agrees that the Consultant shall not be liable for financial aid determinations, scholarship awards, or institutional waitlist decisions.

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## **SECTION XXXI**

### **LIMITATION OF LIABILITY**

To the fullest extent permitted by applicable law, the Consultant's liability arising out of or relating to this consulting engagement shall be limited to the total amount of consulting fees actually paid by the Client to the Consultant.

Under no circumstances shall the Consultant be liable for indirect, incidental, consequential, special, or punitive damages.

Such damages may include but are not limited to loss of educational opportunity, emotional distress, reputational harm, travel expenses incurred for college visits, or application fees paid to institutions.

The Client acknowledges that the limitation of liability contained in this section constitutes an essential component of the consideration exchanged between the parties.

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## **SECTION XXXII**

### **INDEMNIFICATION AND HOLD HARMLESS OBLIGATION**

The Client agrees to indemnify, defend, and hold harmless the Consultant from and against any claims, demands, liabilities, damages, losses, costs, and expenses arising from or related to any of the following circumstances:

the submission of inaccurate or misleading information by the Student or Parent in application materials;

any claim made by an educational institution alleging that application materials submitted by the Student contained fabricated or plagiarized content;

any dispute arising between the Student and Parent relating to admissions decisions;

any allegation by a third party that the Consultant improperly influenced or attempted to influence admissions decisions.

The Client further agrees to reimburse the Consultant for reasonable legal fees incurred in defending against such claims.

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## **SECTION XXXIII**

### **ASSUMPTION OF RISK**

The Client acknowledges that participation in the college admissions process involves inherent uncertainty.

The Client further acknowledges that the Student may be denied admission to institutions to which the Student applies.

By engaging the services of the Consultant, the Client knowingly assumes the risks associated with the admissions process.

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## **SECTION XXXIV**

### **CONSULTANT RIGHT TO WITHDRAW FOR ETHICAL CAUSE**

The Consultant reserves the right to suspend or terminate consulting services if the Consultant determines that the Client has requested or attempted to engage in conduct that is unethical or fraudulent.

Such conduct may include requests to fabricate achievements, misrepresent personal experiences, or submit essays authored by third parties.

If the Consultant terminates services under this provision, the Client shall not be entitled to a refund for services already rendered.

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## **SECTION XXXV**

### **FORCE MAJEURE**

The Consultant shall not be liable for delays or inability to perform consulting services resulting from events beyond the Consultant's reasonable control.

Such events may include natural disasters, power outages, internet service disruptions, public health emergencies, governmental restrictions, or other unforeseen circumstances.

The Consultant shall make reasonable efforts to resume services once such conditions have been resolved.

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## **SECTION XXXVI**

### **GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania.

Any dispute arising under this Agreement shall be resolved according to the legal procedures specified herein.

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## **SECTION XXXVII**

### **DISPUTE RESOLUTION AND BINDING ARBITRATION**

The parties agree that any dispute arising out of or relating to this Agreement shall be resolved through binding arbitration conducted within the Commonwealth of Pennsylvania.

The arbitration shall be administered by a recognized arbitration organization and conducted before a single arbitrator.

The decision of the arbitrator shall be final and binding upon the parties.

Judgment upon the arbitration award may be entered in any court having jurisdiction.

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## **SECTION XXXVIII**

### **ATTORNEY FEES**

In the event of any dispute arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees and litigation costs incurred in connection with the dispute.

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## **SECTION XXXIX**

### **SEVERABILITY**

If any provision of this Agreement is determined to be invalid or unenforceable by a court or arbitrator of competent jurisdiction, the remaining provisions shall remain in full force and effect.

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## **SECTION XL**

### **ENTIRE AGREEMENT**

This document constitutes the entire agreement between the parties with respect to the consulting services described herein.

No prior oral or written statements shall modify the terms of this Agreement.

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## **SECTION XLI**

# **PARENT–STUDENT–CONSULTANT COMMUNICATION CHARTER**

The parties acknowledge that successful participation in the comprehensive admissions consulting program requires coordinated cooperation among the Student, the Parent or Legal Guardian, and the Consultant.

The Student shall remain the primary participant in the development of application materials, including essays, activity descriptions, and other written components.

The Parent or Legal Guardian may provide logistical support relating to scheduling, financial obligations, and overall planning.

However, the Parent or Legal Guardian shall not assume authorship of essays or other materials intended to represent the Student's voice.

The Consultant shall provide strategic guidance and professional observations intended to assist the Student in presenting an authentic and thoughtful application.

The consulting relationship shall operate according to the following principles:

the Student shall maintain primary responsibility for the preparation of application materials;

the Parent or Legal Guardian shall support the Student's participation without replacing the Student's voice;

the Consultant shall provide professional guidance while maintaining independence of judgment.

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## **SECTION XLII**

# **COMMUNICATION CHANNELS**

Communication between the Consultant and the Client may occur through the following channels:

electronic mail correspondence;

scheduled video conference meetings;

shared document platforms used for reviewing application materials;

telephone communication when appropriate.

The Consultant shall make reasonable efforts to respond to communications within a commercially reasonable period of time.

The Client acknowledges that the Consultant may serve multiple clients simultaneously and that response times may vary depending upon scheduling demands.

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## **SECTION XLIII**

# **PROFESSIONAL BOUNDARIES OF THE CONSULTANT**

The Client acknowledges that the Consultant provides professional advisory services relating to college admissions preparation.

The Consultant does not serve as a therapist, family counselor, mediator of family disagreements, or disciplinarian.

The Consultant may decline to participate in communications that involve disputes unrelated to the admissions consulting engagement.

The Consultant may require that strategic discussions occur during scheduled meetings rather than through fragmented written communications.

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## **SECTION XLIV**

# **CLIENT CONDUCT REQUIREMENTS**

The Client agrees to conduct all communications with the Consultant in a respectful and professional manner.

The following conduct is prohibited:

harassment or intimidation directed toward the Consultant;  
demands that the Consultant fabricate or misrepresent application information;  
repeated disregard for professional boundaries established by the Consultant;  
abusive or hostile language directed toward the Consultant or associated personnel.

The Consultant reserves the right to suspend or terminate consulting services if such conduct occurs.

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## **SECTION XLV**

# **USE OF ARTIFICIAL INTELLIGENCE TECHNOLOGY IN APPLICATION PREPARATION**

The Client acknowledges that artificial intelligence technologies may be capable of generating written content.

The Student agrees that such technologies shall not be used to produce essays or application materials that do not represent the Student's authentic voice and experiences.

Artificial intelligence tools may be used only as brainstorming aids and shall not be used to generate substantive essay content that replaces the Student's independent writing.

The Student remains responsible for ensuring that all written materials submitted to educational institutions reflect the Student's genuine authorship.

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## **SECTION XLVI**

# **DATA PRIVACY AND CONFIDENTIALITY PRACTICES**

The Consultant shall take reasonable measures to protect the confidentiality of information provided by the Client.

The Consultant may utilize password-protected communication systems and secure document storage platforms when handling sensitive information.

The Client acknowledges that no electronic system can guarantee absolute security.

The Consultant shall not be liable for unauthorized access to information resulting from cybersecurity incidents affecting third-party platforms used for communication or document storage.

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## **SECTION XLVII**

### **DOCUMENT RETENTION POLICY**

The Consultant may maintain records relating to the consulting engagement for administrative, quality assurance, and legal purposes.

Such records may include communications, session notes, essay drafts, and application planning documents.

The Consultant may retain such records for a reasonable period following completion of the consulting engagement.

The Consultant shall not be obligated to maintain records indefinitely.

The Client remains responsible for retaining copies of all final application materials submitted to educational institutions.

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## **SECTION XLVIII**

### **MODIFICATION OF CONSULTING PROCEDURES**

The Consultant reserves the right to modify operational procedures relating to scheduling systems, communication platforms, document sharing procedures, and administrative policies.

Such modifications shall not materially alter the essential consulting services described in this Agreement.

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## **SECTION XLIX**

### **ELECTRONIC SIGNATURES**

The parties agree that electronic signatures shall be considered legally binding and enforceable to the same extent as handwritten signatures.

Electronic copies of executed agreements shall be considered valid originals.

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## **SECTION L**

### **ACKNOWLEDGMENT OF CONTRACTUAL UNDERSTANDING**

By executing this Agreement, the Client affirms that the Client has read the Agreement in its entirety and understands the rights, responsibilities, and limitations contained herein.

The Client acknowledges that the Client has had the opportunity to seek independent legal advice regarding this Agreement prior to execution.

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## **SECTION LI**

### **CONSULTING PROGRAM DESCRIPTION**

The specific services included in the consulting engagement shall be described in **Schedule A** attached to this document.

Such description may include the nature of consulting sessions, the scope of advisory services, and the duration of the consulting engagement.

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## **SECTION LII**

# **INCORPORATION OF SCHEDULES AND EXHIBITS**

All schedules and exhibits attached to this document are incorporated into and made part of the Agreement.

In the event of any conflict between the provisions of the main document and the provisions of any schedule or exhibit, the provisions of the main document shall govern unless otherwise expressly stated.

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## **SECTION LIII**

# **CONTRACT EXECUTION**

This document shall become effective upon execution by both the Consultant and the Client.

Execution may occur through handwritten signatures or legally recognized electronic signature platforms.

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## **SIGNATURE PAGE**

Student Name

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Student Signature

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Date

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Parent or Legal Guardian Name

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Parent or Legal Guardian Signature

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Date

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Consultant

Dr. Nathan Hurwitz

College Admissions Consultant, Limited Liability Company

Signature

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Date

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## **SCHEDULE A**

Comprehensive Consulting Program Description

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## **SCHEDULE B**

Payment Terms and Fee Structure

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## **SCHEDULE C**

Communication Policy and Scheduling Guidelines

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# **SCHEDULE D**

Essay Development Standards and Authorship Certification

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# **SCHEDULE E**

Privacy and Data Protection Practices

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# **SCHEDULE F**

Comprehensive Admissions Risk Disclosure

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# **SCHEDULE G**

Student Essay Authorship Certification

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# **SCHEDULE H**

Parent–Student–Consultant Communication Charter